



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, JULY 11, 2018 1:30 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on July 11, 2018 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Karen Aranha, Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at 1:30 p.m.

2. APPROVAL OF AGENDA

#2018-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated July 11, 2018 be accepted with the addition of item 9.f.3 Alternatives for Main Street Revitalization Fund.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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4. DEPUTATIONS AND PETITIONS

None scheduled

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – June 27, 2018

[05_01_June27_2018_Minutes_DRAFT](#)

#2018-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated June 27, 2018 be

adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for June 14 to July 4, 2018 to be presented

[07](#)

#2018-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$1,046,041.07 be received.

8. ACTION CORRESPONDENCE

1. Glencoe Arena Rooftop Solar Panel Access Installation Request

[08 01 Roof Access Ladder Proposal Glencoe Arena Signed](#)

#2018-

Moved by _____

Seconded by _____

THAT Council permits Solar Income Fund LP#5 to purchase and install a ladder for access to the Glencoe Arena rooftop solar panels which is deemed suitable by SWM staff.

9. STAFF REPORTS

a. Fire

1. SWM Fire Department Incident Details

[09 a 01 CUSTOM_FIRE_REPORT](#)

#2018-
Moved by _____

Seconded by _____

That the SWM Fire Department Incident details 18-028 to 18-032 report is received.

2. Wardsville Fire Fighter Association pressure washer donation to the Municipality of Southwest Middlesex

[09 a 02 Wardsville Fire Fighters Pressure Washer donation](#)

#2018-
Moved by _____

Seconded by _____

THAT Council accept the pressure washer donation report for information only.

3. Fire Department Chaplain Job Description

[09 a 03 Council Report E&R amendment_Chaplain JD](#)

#2018-
Moved by _____

Seconded by _____

THAT Council approve the amendments to the Southwest Middlesex Establishing and Regulating By-law (E&R By-law), 2010/15, Schedule "B", Fire Department Organizational Chart;

AND THAT Council accepts the Southwest Middlesex Fire Department job description for information only.

b. Administration

1. Workplace Violence and Harassment Policy and Program Review

[09 b 01 Workplace Violence and Harassment Policy and Program](#)

#2018-
Moved by _____

Seconded by _____

THAT Council adopt the draft policy and program for workplace violence and harassment.

c. Building

d. Finance

1. Municipal Water Rate Comparison
[09 d 01 Municipal Water Rate Comparison](#)

#2018-
Moved by _____

Seconded by _____

THAT the Municipal Water Rate Comparison report is received for information.

2. Adjustment of Property Taxes (3906-001-030-03400-0000)
[09 d 02 Tax Adjustment 7](#)

#2018-
Moved by _____

Seconded by _____

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-001-030-03400-0000 by \$170.00 in accordance with MPAC's recommendation.

3. Adjustment of Property Taxes (3906-001-070-05901-0000)
[09 d 03 Tax Adjustment 8](#)

#2018-

Moved by _____

Seconded by _____

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-001-070-05901-0000 by \$2,572.00 in accordance with MPAC's recommendation.

e. Facilities and Recreation

1. Replacement of Arena's Rolling Steel Fire Door

[09 e 01 ArenaSteelFireDoor](#)

#2018-

Moved by _____

Seconded by _____

THAT the Replacement of Arena's Rolling Steel Fire Door report is received.

f. Public Works

1. Public Works Report

[09 f 01 Public Works Manager Report July 2018](#)

#2018-

Moved by _____

Seconded by _____

THAT the Public Works Report dated July 11, 2018 is received.

2. Pedestrian Crossover Analysis-Village of Glencoe, Municipality of Southwest Middlesex

[09 f 02 Pedestrian Crossover Analysis Report July 2018](#)

#2018-

Moved by _____

Seconded by _____

THAT Southwest Middlesex advise the County of Middlesex that a pedestrian crossover for Main Street, Glencoe be installed

a. at the intersection of McKellar Street

or

b. at the intersection of Symes Street

or

c. mid-lock between McKellar and Symes Street intersections

3. Alternatives for Main Street Revitalization Fund

[09 f 03 Alternatives for Downtown Revitalization Fund](#)

#2018-

Moved by _____

Seconded by _____

THAT Council approves spending the Main Street Revitalization funding which is in excess of the costs to install the Main Street Glencoe pedestrian crosswalk for a combination of patriotic banners, benches, garbage cans and trees.

and

THAT Council approves staff finalizing the quantities and placement of the banners, benches, garbage cans and trees that will be purchased.

10. REPORTS OF COMMITTEES

1. Lower Thames Valley Conservation Authority Board of Directors Meeting
Minutes dated June 21, 2018

[10 01 LTV CABDo62118_Final Signed](#)

#2018-

Moved by _____

Seconded by _____

That the Lower Thames Valley Conservation Authority Board of Directors Meeting Minutes dated June 21, 2018 are received.

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

1. Ministry of Natural Resources and Forestry oral rabies vaccine bait distribution program information
[12 01 2018 Rabies Control Operations Notification Letter](#)
2. Middlesex-London Health Unit Smoke-free Ontario Act 2017 (SFOA 2017) information
[12 02 SFO Southwest Middlesex _Letter](#)
3. SWIFT – City of London joins SWIFT, committing to \$690,000 to building ‘broadband for everyone’
[12 03 SWIFT City of London](#)
4. Township of Montague Resolution – Landfill Approval
[12 04 Montague Landfill Resolution](#)

#2018-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- July 25, 2018 – Council – 7:00 p.m.
- August 8, 2018 – Council – 1:30 p.m.
- August 29, 2018 – Council/Planning – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

#2018-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

a. Labour relations or employee negotiations;

Specifically the matter relates to the following:

Operational Reviews

#2018-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

16. BY-LAWS

1. By-law No. 2018/

[16 01 2018_WorkplaceHarassmentViolencePolicy](#)

Being a by-law to establish a Workplace Violence and Harassment Policy and Program

2. By-law No. 2018/

16 02 2018 ConfirmingJuly11MtgBylaw

Being a by-law to confirm the proceedings of the council of the
Municipality of Southwest Middlesex (July 11, 2018)

#2018-

Moved by _____

Seconded by _____

That By-law No. 2018/ to By-law No. 2018/ be given first, second, third and
final readings.

17. ADJOURNMENT

The Mayor adjourned the meeting at _____ p.m.